

Ch/G Staff Meeting
2 December 1958
ACTION REQUIRED

<u>Item No.</u>	<u>Action Required of Ch/G</u>	<u>Action Required of Divisions</u>
1		Division Chiefs to inform SA to Ch/G by COB, 3 December, of number of people they would be interested in sending to the Elementary Russian Course.
2	25X1A5 SA to Ch/G to check with [REDACTED] A/Ch/G to check at AD/RR Staff Meeting.	

MINUTES OF THE GEOGRAPHIC RESEARCH AREA STAFF MEETING, 2 DECEMBER 1958

25X1A9a

PRESENT: [REDACTED]

1. Elementary Russian Class

SA to Chief/G reported that an additional running of the 9-month Elementary Russian Course (1 hour a day, during working hours) will be held if there is enough interest indicated. Division Chiefs were 25X1A9a asked to inform [REDACTED] of the number of people they would like to have attend.

25X1A9a 2. Inadvertent Alert

[REDACTED] expressed some concern over employees' reaction to the Alert warnings which were sounded in error last Tuesday. This was discussed by the group, and it was decided that SA to Ch/G would check with 25X1A9a [REDACTED] in an effort to clarify what should be done by members of the Alert team, as well as the remainder of Agency employees. Also, Acting Ch/G is to inquire at AD/RR Staff Meeting.

~~SECRET~~

*3. GRA Emergency Team

Acting Ch/G reported that a clearance problem exists with regard to the naming of an additional secretary-typist to the GRA Emergency Team. The problem was discussed and it was decided to look into the possibility of having someone on the Administrative Staff assigned to the GRA Team.

25X1A9a [REDACTED] will check this out with Chief, St/A.

~~SECRET~~